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## **JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

(Established by Govt. Act No. 30 of 2008)

**Kukatpally, Hyderabad – 500 085, Telangana, India**

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Cir. No: JNTUH/UAAC/Faculty Leave Application/2018

Date: 16-11-2018

### **CIRCULAR**

The Managements / Principals of all affiliated Colleges are hereby informed that all the faculty members working in affiliated colleges of JNTUH have to give Bio-metric attendance on all working days. If the faculty avails academic leave for attending Workshops, Faculty Development Programs(FDPs), Conferences etc., the same can be uploaded in the JNTUH Affiliation Portal (link available in the College Dash Board) along with permission letter from college, Boucher of the event and participation certificate, for information to the University.

Please note that in such cases the Bio-metric concession will be considered if the Academic leave is as per norms.

**Sd/-  
REGISTRAR**

To  
The Managements / Principals of all affiliated colleges of JNTUH.  
Copy to: PA to Vice-Chancellor / Rector / Registrar, JNTUH for information.